

# **Business Matching Guide** (For Buyers)





- The **Pre-scheduled Appointment ( PSA)** System provided by the 12<sup>th</sup> MITE allows buyers and exhibitors to make appointments and to negotiate online prior to the Expo, fully utilizing the time to cultivate more business opportunities and to build your network.
- Open Time: 26th March 2024 30th April 2024

26<sup>th</sup> March - 31<sup>st</sup> March: Distribution of Business Matching Guide

1<sup>st</sup> April - 30<sup>th</sup> April: Pre-scheduled Appointment and online matching

26<sup>th</sup> April - 27<sup>th</sup> April: On-site business matching







### 1. Login and Settings

1.1 Login PSA System

**1.2 My Profile** 

1.3 Traffic & Matchmaking Analysis

**1.4 App Settings** 



### **1.1 Login PSA**



第十二屆澳門國際旅遊(產業)(博覽) 12.<sup>a</sup> Expo Internacional de Turismo (Indústria) de Macau 12<sup>b</sup> Macao International Travel (Indústry) Expo

### • You'll receive an Invitation Email

Plan your event journey at 第12屆澳門國際旅遊(產業)博覽會-12<sup>th</sup> Macao International Travel (Industry) Expo

#### Dear Exhibitor 1:

第12屆澳門國際旅遊(產業)博覽會-12<sup>th</sup> Macao International Travel (Industry) Expo presents the **Pre-schedule Appointment System(PSA)** for both exhibitors and buyers to make appointments and negotiate online prior to be the Expo, fully utilizing the time to cultivate more business opportunities and build your network.

PSA helps you connect with the delegates at the Expo for the most efficient matchmaking via multi-functional messages chatroom and 1v1 meetings, exploring valuable cooperation and industry knowledge.

Access PSA by clicking below:



Click here to log in, your personal account will open in a new page

第十二屆澳門國際旅遊(產業)博覽會 12.° Expo Internacional de Turismo (Indústria) de Macau 12 Macao International Travel (Indústry) Expo	
	Log
	Com
Buyer Admin	Nam
l ogin successful	Salut
Login Succession	Tel:
Pay the deposit	Emai
Pre-scheduled Appointment	Add
On-site matching	

	Logout Change password
Login suc	cessful
Company / C	)rganization Name
Name	
Salutation Tel:	• Option 2: can login by clicking <b>"Pre-</b>
Email:	scheduled Appointment" button in your
Address:	account of the Expo official website

Select your language before you entering the system





 English, Simplified Chinese and Traditional Chinese are available only



### **1.2 My Profile**

#### 12<sup>th</sup> Macao International Travel (Industry) Expo

26 - 28 Apr, 2024 (UTC+8)
 The Venetian Macao - Cotai Expo-Hall ABC

Explore Pairing List

> negotiation schedule

 Buyers 买家
 Meeting Schedule 会议日程
 Exhibitors 展商

•

ibitors 展商 Pr



Click the **profile picture** to access the dropdown list



The Macao International Travel (Industry) Expo (MITE), organized by the Macao Government Tourism Office (MGTO), is the only professional exhibition of international tourism, and one of the earliest exhibitions on tourism product consumption in Macao. In 11 years since its establishment in 2013, through professionalized, marketized, internationalized, and branded operations, the MITE has gradually developed itself into a tourism industry chain between the two major tourism resources, namely Mainland China and the international market, as well as an important guiding platform for exhibitors, buyers and other business partners to communicate and exchange insights. The event aims to push forward the integrated tourism development among Guagdong Province, Hong Kong and Macao. At present, it is one of the most professional, widely-participated and influential international tourism events held every year. In 2021, the MITE garnered accreditation from the Global Association of the Exhibition Industry (UFI) as a "UFI Approved International Event". The recognition reveals to the world the event's international influence and professionalism.

In 2024, the 12<sup>th</sup> MITE will adhere to the principle of "Multi-dimensional Cooperation among Macao, Mainland China and International Market" to proactively engage more participation from the international tourism industry, exhibitors, buyers and trade visitors. The MITE will give support to Macao's "1+4" adequate diversification development and to build Macao into the World Centre for Tourism and Leisure. It will also foster diversified tourism and leisure development, and continuously push forward the interactive development between the integrated tourism and leisure complexes and the four major industries including health and wellness, modern financial services , high technology, conferences and exhibitions, commerce and trade and culture and sports. Local and overseas practitioners can take advantage of the featured product displays, business matching, thematic seminars, promotional sessions, and project signing through the MITE platform to further deepen the inter-sectoral integration between tourism and other industries such as culture, sports, gastronomy, healthcare, e-commerce and technology.



26 - 28/4/2024

The Venetian Macao - Cotai Expo-Hall ABC



My Profile

Traffic Analysis

Matchmaking Analysis

App Settings

FAQs

**Privacy Policy** 

Logout



### **1.2 My Profile**



- Update your Profile Photo, Job Title, Company / Organization, Website, Self-introduction, etc.
- It is recommended to submit both Chinese and English versions to create a more informative profile



V



Director Buyer 1 Company





### 1.3 Traffic & Matchmaking Analysis

My Profile	• Traffic Analysi data graph of Bo Visits and Impro your profile	s gives a • 1 ookmarks, g essions of 1	Matchmaking An gives data graphs Meetings, RCR (F and RCR(Sent)	nalysis of your Received) Requests received	F	Requests sent
App Settings FAQs	In	sufficient data to draw g	graph			Pending others response
Privacy Policy	0 Bookmarks	0 Visits	84 Impressions	] Meetings	50.0% RCR (Received)	0% RCR (Sent)
上ogout Logout 工具的基本的專業展和最早	Total bookmarks from others on your profile.	Total profile visits from other on you.	s Total appearance of your profile for others.	Total number of meetings confirmed.	Received Requests Conversion Ratio tracks if requests received has been responded to.	Sent Requests Conversion Ratio tracks if requests sent out has been responded by others.



### **1.4 App Settings**



Notification frequency

Languages

Install app on mobile device

Remove my account



Summary (Recommended): Receive all forms of notifications in summarised format, on a timely basis.

Immediate: Receive all forms of notifications immediately, in real-time. Disable: Only critical notifications will be sent to you.

Note: Notification from this app is designed purely for your event networking benefits. They are not related to promotional/marketing emails that may be sent from the event organisers.



This application will be automatically refreshed when you change the language.

iOS Safari: Tap on share icon then select 'Add to Home Screen'. Android, Chrome Mobile: Go to browser menu then select 'Add to Home Screen'.

#### Remove my account

Removing your account will delete your data and you can no longer participate in any activities on this platform. Removing an account is an irreversible action.



## 2. Business Matching

- 2.1 Meeting Settings
- 2.2 Meeting Scheduling
- 2.3 Meeting Request
- 2.4 Meeting



### **2.1 Meeting Settings**





### 2.1 Meeting Settings (Time Availabe)

Cancel out the timings that you are unavailable for meetings below and click 'CONFIRM'. Respondents to your requests will then be able to pick

a mutual meeting time based on your availability. Each meeting lasts 20 minutes.



 Click the time slot that you would like to block out and it will be greyed out, then click "CONFIRM"

Friday, 26 April (UTC+8)

Onsite	Onsite	Onsite	Onsite
✓ 11:00	✓ 11:20	✓ 11:40	✓ 12:00
Onsite	Onsite	Onsite	Onsite
✓ 12:20	✓ 12:40	✓ 13:00	✓ 13:20
Onsite	Onsite	Onsite	Onsite
✓ 13:40	✓ 14:00	✓ 14:20	✓ 14:40
Onsite	Unsite	Onsite	Onsite
✓ 15:00	✓ 15:20	✓ 15:40	✓ 16:00
Onsite	Onsite	Onsite	Onsite
✓ 16:20	✓ 16:40	✓ 17:00	✓ 17:20
Onsite	¥		
✓ 17:40	• Gre	ey time slot is your	

• Yellow time slot is your available meeting time.

unavailable meeting time.



### 2.2 Meeting Scheduling (For you)





### 2.2 Meeting Scheduling (Search)

You can view the complete list of participants here





Pairing List

My meeting and

negotiation schedule 第十二屆澳門國際旅遊(產業)博覽會 12.ª Expo Internacional de Turismo (Indústria) de Macau 12<sup>th</sup> Macao International Travel (Industry) Expo

### 2.2 Meeting Scheduling (Search)

#### 12th Macao International Travel (Industry) Expo



26 - 28 Apr, 2024 (UTC+8)
 The Venetian Macao - Cotai Expo-Hall ABC



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Link to Official Website 连结到官网





第十二屆澳門國際旅遊(產業)博覽會 12.ª Expo Internacional de Turismo (Indústria) de Macau 12<sup>th</sup> Macao International Travel (Industry) Expo

26 - 28/4/2024





澳門特別行政區政府旅遊局 DIRECÇÃO DOS SERVIÇOS DE TURISMO MACAO GOVERNMENT TOURISM OFFICE

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### 2.2 Meeting Scheduling (Archived)



• You can find and retrieve them under the "Archived" tab



### 2.3 Meeting Request (Sent)





### 2.3 Meeting Request (Sent)











 You can view the meeting requests you sent and the status here (Request sent / Message / Reschedule / Declined)



FAQs



### 2.3 Meeting Request (Received)

× Accept request 展商 Exhibitor Exhibitor 2 Format: Meet virtually with online video call. Manager Exhibitor 2 Company Click "Accept request" Here are the available timings to meet them. Pick one!  $(\mathbf{i})$ Bookmark Accept Decline ✓ Tuesday 2 April 2024 [Beijing (CST)] if you are interested in request meeting the requester, 09.20 AM 09:00 AM 09:40 AM 10:00 AM then select your preferred 10:40 AM 11:00 AM 11:20 AM 10:20 AM 12:00 PM 12:40 PM meeting time and click 11:40 AM 12:20 PM 01:00 PM 01:20 PM 01:40 PM 02:00 PM "Meet" to arrange the 02:20 PM 02:40 PM 03:00 PM 03:20 PM meeting 03:40 PM 04:00 PM 04:20 PM 04:40 PM 05:00 PM 05:20 PM 05:40 PM 06:00 PM Time slots shown are 06:40 PM 06:20 PM 07:00 PM 07:20 PM **Congratulations!** 08:00 PM 08:20 PM 08:40 PM 07:40 PM based on mutual Your meeting with Exhibitor 2 has been confirmed. 09:00 PM availability Done vleet



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#### 第十二屆澳門國際旅遊(產業)博覽會 12.ª Expo Internacional de Turismo (Indústria) de Macau 12th Macao International Travel (Industry) Expo

### **2.4 Meeting**



You can view all your confirmed video meetings under "My Connections" tab •





### 2.4 Meeting (Messages)

第12屆澳門國際旅遊(產業)博覽會-12<sup>th</sup> Macao International Travel (Industry) Expo

② 26 - 28 Apr, 2024 (UTC+8)

♀ 澳門威尼斯人金光會展展館ABC - The Venetian Macao - Cotai Expo-Hall ABC



#### View all your confirmed meetings under "My Connections"

ime Zone	Notification C Edit	Sync	Calendar / Edit	
ll timings are set to the event time zone.	Your preferred channel: SMS	Choos syncir	e your preferred cal ig your schedule to i	endar to start t.
	v			
	v			展商 Exhibitor
Exhibitor 1 Staff Exhibitor 1 Company		Bookmark	D Message	Cancel

M	essages	
	Exhibitor 1	
	Exhibitor 4	

 Functions included in the messages chatroom are: Sending Images / Documents / Virtual Contact Card, Schedule / Reschedule Meeting, Instant Video Call, Meeting Rating, etc.

A []=



If you choose only over Messages chat, The Message button wil turn to when a new message comes. Click it to enter the chat room

> Exhibitor 1 🗹 Exhibitor 1 Company

If required, you can convert this chat to a

Scheduled 1-1 meeting.

How was the meeting?

with Exhibitor 1 Exhibitor 1 Company

× Person did not atte

C



### 2.4 Meeting (Video Call)

If you would like to meet via video call, activate your camera and microphone as required, choose your Language and edit your Display Name, then click **"Join Now"** to enter



Joining as Participant

Language *	Display Name *
English ~	Buyer 1
	Join now
	ppy and share link to invite others
	Check Device Compatibility
	Access schedule



### 2.4 Meeting (Video Call)

### You've left the video call

Were you able to see and hear the others well?  $$\odot$$  Yes  $$\odot$$  No

Were the others able to see and hear you well?  $$\bigcirc$  Yes  $$\bigcirc$  No

Overall session experience

 $\triangle \triangle \triangle \triangle \triangle \Delta$ 

We would love your to receive feedback! Let us know what you think.

Submit & Close

Access schedule



### 2.4 Meeting (On-site)

Login the on-site matching system via the following methods using

your email address and password.





**Android APP** 

H5

WeChat Mini-Program

iOS APP: Search "peiduiyi" in Apple App Store to download



26 - 28/4/2024 澳門威尼斯人-金光會展-展館ABC The Venetian Macao - Cotai Expo-Hall ABC

中文	ENGLSH		
On-site m	natching syst	tem	
Please	input the pass	sword	
Please	input email a	ccount	
		Login	

Forgot password?



### 2.4 Meeting (On-site)

中文 ENGLISH LOGOUT Internacional de Turismo ( 12th Macao International Travel (Industry) Expo MITE My QR code **Buyer's Company** Buyer Buyer 1 8 음 -Scan Record Agenda Profile

① During the negotiation, show your **QR code** on the "**Profile**" page to the exhibitor to scan.

On-site Matching Re	cord Meeting Record			
3 Countdown to Next Matching:				
	0.00			
Total: 8 Points				
Matching: 2 Points	Meeting: 6 Points			
Exhibitor 1	③Please note that			
Exhibitor 1 Company	another code scan can			
<sup>2024-04-26</sup> 11:06:45 only be carried out				
Exhibitor 2	TEN minutes after the			
Exhibitor 2 Company	first one to ensure the			
quality of negotiation .				
2				
E 🔶				
Scan Record	Agenda Profile			

②You can check all your on-site matching records and points you earned in "Record" →
 "On-site Matching Record".

On-site Matchi	ng Record
Exhibitor 1	
Exhibitor 1 Company	***
2024-04-27 11:06:45	Not evaluated $\sim$
Evaluati	ion
Please rate th	is buyer
습습습	合合
Please evaluate your satisfac matching by negotiation cor and cooperation intention.	ction with this on-site ntent, buyer's attitude
4	
Submit and	l close

(4) After the meeting, please submit your evaluation.



### 2.4 Meeting (Concurrent Meetings)

 Check all the concurrent meetings in "Agenda". Remember to scan the on-site QR code after finishing the meeting.

(2) You can check all your meeting records and points you earned in "Records"  $\rightarrow$  "Meeting Record".



On-site Ma	tching Record	Meeting Re	cord
<b>Total: 7</b> On-site Matching:	Points 1 Points   Meet	ing: <b>6</b> Points	
Hall ABC 2024-04-26 13	1:06:45	Parti	cipated
Hall ABC 2024-04-27 1	2:30:45	Partie	cipated
Hall ABC 2024-04-27 1	3:07:45	Partie	cipated
	2		
	Record	Agenda	Profile



## **Contact us:**

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